Foster Parent Checklist

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| **DFPS Agency Home Verification License** | **Medical Information** |
| Home Information | Health Status Form |
|  | TB Test Results (Ages 1 and Up) |
| **AFS Admission Documentation** | Other |
| Release of Information (if Applicable) |  |
| Foster Family Transfer Acknowledgment  (if Applicable) | **Household Information** |
| Application for Foster Home Verification | Homeowner’s/Renter’s Insurance |
| Parent Profile | Car Insurance |
| Sensitive Subjects | Driving Record Statement |
| Foster Parent Agreement | Income Verification (2 Bank Statements and 2 Paycheck Stubs or Tax Return) |
| Foster Parent and Child Placing Agency Rights and Responsibilities | Disaster and Emergency Plan |
| Personal Reference Form (3) | Floor Plan (with Evacuation Route Illustrated) |
| Adult Children References (or Letter) | Pictures of Home (Interior and Exterior) |
| Home Screening | Environmental Health Inspection |
| Other | Fire Safety Evaluation Checklist |
|  | Fire Extinguisher (Pictures of Inspection Tag) |
| **Policies and Acknowledgments** | Foster Home Safety Checklist |
| Grievance and Appeal Acknowledgement | Pet Vaccinations (if Applicable) |
| Individual Consent (HIPPA) | Daily Routine and Leisure Time Activities |
| Security Policy | Local School Information |
| Drug and Alcohol Free Work Policy | Weapons Inventory |
| Child Abuse Acknowledgment | Family Violence Disclosure |
| Mandated Reporting of Abuse/Neglect Policy | Other |
| Discipline Policy Guidelines/Agreement |  |
| Confidentiality Statement | **Approved Babysitters** |
| Receipt of Handbook | Occasional Child Care Plan |
| Other | Background Check |
|  | CPR/First Aid |
| **Legal Information** | Discipline Policy Guidelines/Agreement |
| Criminal Background Consent | Confidentiality Statement |
| Criminal History/Central Registry Check Consent | Reporting Abuse and Neglect |
| Background Check Results | SIDS |
| FBI Fingerprinting Results | Other |
| Affidavit |  |
| Birth Certificate | **Approved Frequent Visitors** |
| Social Security Card | Background Check |
| Driver’s License | Other |
| Marriage License (or Letter) |  |
| Divorce Decree (or Letter) | **Investigation** |
| Diploma (High School or College) |  |
| Other | **Miscellaneous** |