**Unauthorized Absence Log**

This log is to be turned in every month with your monthly notes, whether there were no unauthorized absences or not. An absence is considered unauthorized whenever a child leaves the facility or premises without parental knowledge or permission. 3 unauthorized absence will need to have a triggered review.

Foster home:

Month:

Please check this box if there were no unauthorized absences:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Child’s Name | Date of unauthorized absence | Time child left | Time child returned | Debriefing:  Who debried the child and date? |
|  |  |  |  |  |
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Foster Parent Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AFS Case Manager Signature Date